

# SURF LIFE SAVING NSW

## SURF RESCUE 30 – OFFSHORE RESCUE BOAT

### TRAINING & ASSESSMENT MANAGEMENT GUIDELINES

#### INTRODUCTION

Surf Rescue 30 (SLS Sydney) is committed to providing quality learning experiences so our crew members can safely provide aquatic search and rescue duties. The scope of this framework is to:

- Ensure a quality Training and Assessment experience for all members
- Ensure training and assessment are standardised across the organisation
- Define roles and responsibilities for trainers and assessors
- Provide direction on processes to ensure a streamlined training administration
- Where required, ensure training is consistent with Australia Maritime Safety Authority (AMSA) requirements

All Surf Rescue 30 members must adhere to this framework and associated SLSNSW education standard operating procedure(s).

#### LEARNING REQUIREMENTS & ENVIRONMENT

To ensure consistency with determining the amount of training required for each role on Surf Rescue 30, there are minimum training requirements that must be completed and recorded in the necessary learner logbook(s). Learner guide activities are based on activities that a typical student must undertake to achieve the learning outcomes. The following activities may be recorded within learner logbooks:

- Pre-work completed prior to training (virtual classroom, reading, external qualifications),
- Face to face course training,
- On-the-job training,
- Course assessment (formative and/or summative)

Surf Rescue 30 will ensure that all members have equitable access to the opportunities and benefits of training and assessment. The training aims to:

- Build on individual talents and experiences
- Recognise and respond to the diversity of individual needs
- Offer choice and flexibility to cater for individual circumstances where reasonable

Particular roles and courses within Surf Rescue have different levels of Language, Literacy and Numeracy (LLN) requirements. Where LLN support needs for a member are identified, special consideration for these participants must be included in the delivery of training and during assessment.

#### TRAINING AND ASSESSMENT DELIVERY

Training and assessment for all Offshore Rescue Boat qualifications are not aligned to Nationally Recognised Units of Competency, however is aligned to internal SLSNSW capability requirements. Effective training and assessment ensures that training consistently produces skilled members for Surf Rescue 30.

Training: competency based training is provided by qualified trainers as outlined within this document. Learning is self-paced and undertaken though clearly defined competency standards (ref: award learner guides)

Assessment: Assessment is the basis for determining competency which can take place at any time, provided the Candidate is ready for assessment. The evidence collected must meet the Rules of Evidence and can be direct, indirect, or supplementary.

## TRAINING AND ASSESSMENT STRATEGY

TAF Level	Training		Assessment	
	Vessel Induction & Sea Survival	Supervise Learner Guide Activity	Skills Maintenance Activity	Supervise Assessment Activity
ORB Trainer	Yes	Yes		
ORB Skipper	Yes		Yes	
ORB Assessor			Yes	Yes
ORB Coordinator	Yes	Yes	Yes	

Roles & Responsibilities			
ORB Trainer	ORB Skipper	ORB Assessor	ORB Coordinator
<ul style="list-style-type: none"> <li>• Holds Enterprise Trainer Skill Set or equivalent/ greater (TAEDEL301 &amp; BSBCMM401)</li> <li>• Proficient ORB Skipper</li> <li>• Current Sea Survival</li> <li>• Provide sound technical and operational instruction</li> </ul>	<ul style="list-style-type: none"> <li>• Proficient ORB Skipper</li> <li>• Current Sea Survival</li> </ul>	<ul style="list-style-type: none"> <li>• Holds Enterprise Assessor Skill Set or equivalent/ greater (TAEASS401, TAEASS402, &amp; TAEASS403)</li> <li>• Holds ORB Skipper</li> <li>• Annual appointment by SLSNSW</li> </ul>	<ul style="list-style-type: none"> <li>• Appointed by Surf Life Saving Sydney annually</li> <li>• Desirable to hold Cert IV Training &amp; Assessment 40116 or equivalent/ greater</li> <li>• Holds ORB Skipper</li> <li>• Assist Trainers and Assessors</li> </ul>

Training and Assessment Framework		
ORB Crewperson	ORB Driver	ORB Skipper
<p><b>PROCESS:</b></p> <ul style="list-style-type: none"> <li>• Member onboarding &amp; vessel induction</li> <li>• Complete training in line with ORB Crew Learner Guide</li> <li>• Verified ORB Crew Pre-Requisite qualification(s)</li> <li>• Assessor review &amp; sign off</li> <li>• SLSS Branch update SurfGuard</li> </ul>	<p><b>PROCESS:</b></p> <ul style="list-style-type: none"> <li>• Member onboarding &amp; vessel induction (<i>if applicable</i>)</li> <li>• Complete training in line with ORB Driver Learner Guide</li> <li>• Verified ORB Driver Pre-Requisite qualification(s)</li> <li>• Assessor review &amp; sign off</li> <li>• SLSS Branch update SurfGuard</li> </ul>	<p><b>PROCESS:</b></p> <ul style="list-style-type: none"> <li>• Member onboarding &amp; vessel induction (<i>if applicable</i>)</li> <li>• Complete training in line with ORB Skipper Learner Guide</li> <li>• Verified ORB Skipper Pre-Requisite qualification(s)</li> <li>• Assessor review &amp; sign off</li> <li>• SLSS Branch update SurfGuard</li> </ul>
<p><b>TRAINER</b></p> <ul style="list-style-type: none"> <li>• ORB Trainer</li> </ul> <p><b>ASSESSOR:</b></p> <ul style="list-style-type: none"> <li>• ORB Assessor</li> </ul>	<p><b>TRAINER</b></p> <ul style="list-style-type: none"> <li>• ORB Trainer</li> </ul> <p><b>ASSESSOR:</b></p> <ul style="list-style-type: none"> <li>• ORB Assessor</li> </ul>	<p><b>TRAINER</b></p> <ul style="list-style-type: none"> <li>• ORB Trainer</li> </ul> <p><b>ASSESSOR:</b></p> <ul style="list-style-type: none"> <li>• ORB Assessor</li> </ul>

OTHER CONSIDERATIONS / NOTES
<p>➤ <b>Recognition of Prior Learning</b> Surf Rescue 30 will undertake RPL processes within a reasonable time and in line with SLSNSW Education SOPs</p> <p>➤ <b>Discussion on suitability</b> The Member or Surf Rescue 30 Trainers/Assessors can initiate a conversation to evaluate the members' suitability. Surf Rescue 30 will proactively consider the following factors when identifying members suitability – current levels of experience, capability requirements, competency in use of vessel/equipment, knowledge of content/SLSNSW procedures, and upholding SLSA code of conduct.</p> <p>➤ <b>Activity Administration</b> Training coordination will be undertaken by Surf Rescue 30, with support of SLS Sydney Branch. Form 14's and SurfGuard administration will be undertaken by SLS Sydney Branch (including form 14 and issuing of qualifications). Training venue will predominately be across online, Malabar base and onboard vessel environments. Training records are retained inline with SLSNSW SOPs.</p>