



# ANNOUNCEMENT

<b>TO:</b>	Club Presidents, Club Secretaries, Club Captains, Club Surf Sports Directors/Coordinators, Club Junior & Youth Directors/Coordinators CC: SLSS BOM, LSRSC, SSC, Y&JDC, MSC
<b>FROM:</b>	Manager Rescue Services & Director Lifesaving and Rescue Services
<b>DATE:</b>	Friday, 19 September 2025
<b>PAGES:</b>	2
<b>NUMBER:</b>	11: 2025/26
<b>SUBJECT:</b>	Special Event and Requesting Rescue Services
<b>OVERVIEW:</b>	To outline the process for Sydney Branch clubs to apply for Special Events or request for Branch Rescue Services resources (RWC, DO, SR30, UAV)

Surf Life Saving Sydney has introduced this season what we hope is a clear and streamlined process for Clubs to submit their Special Event applications and request Branch Rescue Services assets.

## DEFINITIONS

A Special Event is any planned activity involving Surf Life Saving personnel, safety, or resources that sits outside normal patrol, routine award training, or standard SLSA Surf Sports Manual activity.

## REQUEST PROCESS

- 1) Clubs to complete the Rescue Services Request form via the following link  
<https://rescueservices.sls.sydney/request/new>
- 2) Select which event type:
  - a. Camps, Social activities away from the club
  - b. Non-SLS Sporting Event
  - c. SLS Core Activity requiring RS assets
- 3) You may need to complete and upload additional documentation. (See table below)
- 4) Tick the relevant boxes if you require Rescue Services assets (RWC, DO, SR30, UAV).
- 5) Once the application is submitted, SLSS will contact you if further information is required, we will endeavour to provide an outcome within 7-10 days.
- 6) Following Branch approval, we will submit to SLSNSW to ensure insurance cover.
- 7) Clubs should note that Rescue Services must not be counted towards water safety ratios, as the services may be tasked away from an event in an emergency.

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**Table A – Additional documentation requirements**

Event Type	Description	Document required?	Documents
<b>Camps, Social activities</b>	Club activities off-site (e.g., camps, fun days) where a water-safety component is provided.	Yes	SLSNSW Special Event document
<b>Non-SLS Sporting Event</b>	Organising or providing water safety Non-surf sports public participation events (ocean swims, fun runs, kayak/SUP races, triathlons).	Yes	a) Safety operations Manual b) SLSNSW Special Event application
<b>SLS Core Activity</b>	Core Surf Lifesaving activity that require Rescue Services Assets (Surf Sports Carnivals, Nipper training, SAREX, Pink Patrol, etc)	No	

**DOCUMENT LINKS**

<b>SLSNSW Special Event Application Form</b>	<a href="https://www.surflifesaving.com.au/wp-content/uploads/sites/2/2021/11/Application-Form-for-SLS-Involvement-for-all-Special-Events.pdf">https://www.surflifesaving.com.au/wp-content/uploads/sites/2/2021/11/Application-Form-for-SLS-Involvement-for-all-Special-Events.pdf</a>
<b>Safety Operations Manual</b>	<a href="https://rescueservices.sls.sydney/docs/safety-ops-manual">https://rescueservices.sls.sydney/docs/safety-ops-manual</a>

Any queries relating to the process can be directed via the Branch Office. [admin@sls.sydney](mailto:admin@sls.sydney) or [lifesaving@sls.sydney](mailto:lifesaving@sls.sydney)

Regards

**Simon Smith**  
**MANAGER RESCUE SERVICES**

**Michael Bonnici**  
**DIRECTOR LIFESAVING & RESCUE SERVICES**

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