



ANNOUNCEMENT

TO:	Club Presidents, Secretaries, Captains, SLSS Rescue Services members CC: BOM, LSRSC, EC, SSC, Y&JDC, MS
FROM:	Manager Rescue Services
DATE:	Thursday 25 June 2026
PAGES:	2
NUMBER:	04: 2026/27
SUBJECT:	Expressions of Interest – Duty Officer Positions
OVERVIEW:	Surf Life Saving Sydney is seeking Expressions of Interest (EOIs) for Duty Officer positions to be appointed in the Eastern Beaches and Sutherland Shire Operational Areas for the 2026/27 season. Appointments are for an initial one-season term, with further appointments offered to candidates who are found suitable in the role.

Essential Criteria

- Current proficient Bronze Medallion (Certificate II in Public Safety – Aquatic Rescue)
- Current proficient ART and First Aid award
- Current Silver Medallion Beach Management Award or new Silver Medallion Patrol Captain Award
- Current unrestricted driver's licence, with the ability to operate Branch Duty Officer response vehicles and comply with relevant Standard Operating Procedures (SOPs)
- Residence within reasonable proximity to the nominated operational area, with the capacity to respond to out-of-hours incidents
- Ability to commit to a rotating roster during the patrol season, expected to involve approximately one full weekend (or a single day by agreement) every six weeks
- Availability to commit to a minimum of one public holiday during the patrol season
- Mandatory completion of the "Control a Level 1 Incident" course with ACIIMS Solutions if appointed

Course requirement: The "Control a Level 1 Incident" course consists of three 3-hour online evening sessions over three weeks, followed by an online assessment and workbook. The course generally requires approximately 12–15 hours in total, is provided at no cost to the participant, and leads to the unit of competency "PUAOPE012 – Control a Level 1 Incident". This course must be completed by the end of the season unless otherwise approved.

Highly Desirable Criteria

- Current Certificate III in Public Safety – Aquatic Search and Rescue, or higher
- Experience with emergency services or a similar operational environment
- Rescue Services experience, for example SurfCom, Surf Rescue 30, UAV operations, or RWC operations
- Experience as a Patrol Captain
- Experience in safety management and/or critical incident management in a work environment

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Role Overview

Duty Officers primarily perform rostered duties on weekends and public holidays during the patrol season. They are also required to respond to emergency taskings outside rostered hours and in the off-season as required. Duty Officers provide advice and support to Clubs and Patrol Captains during major incidents, liaise with emergency services, conduct debriefs, and coordinate lifesaving and rescue services at unpatrolled locations during or after hours.

Successful applicants will be required to undertake mandatory training and commence operations in a probationary and mentored capacity under the guidance of a mentor/Field Training Officer.

Position description: A full role description is available in Public Safety Standard Operating Procedures – PSS 9.3 Branch Duty Officer System.

How to Apply

Applications must be submitted in writing via the EOI Jotform link provided.

Closing Date: 4:00 pm, Monday 20 July 2026

EOIs should be submitted in a resume-style format addressing the required pre-requisites and outlining any other Surf Life Saving commitments, both paid and voluntary/unpaid.

Application link: [EOI Duty Officer Season 2026/27 Jotform link](#)

Club Support

Following receipt of an EOI, Branch will contact the applicant's Club President and Club Captain to seek letters of support. Applicants will therefore need to provide these details within their application.

Interview Process

Shortlisted candidates will be required to attend a formal in-person interview and must make themselves available accordingly.

- Jackson Towns – Duty Officer Coordinator
- James Lamb – Deputy Duty Officer Coordinator
- Marissa Saunders – Director Administration | Senior Duty Officer

Interview details: Morning of Saturday, 1 August 2026 | Branch Office, Little Bay

Pre-Season Briefing

Successful applicants will be required to attend the pre-season briefing on 29 August 2026 at the Life Saver Rescue Helicopter Base, La Perouse.

Further Information

For enquiries regarding the position, please contact:

- Jackson Towns – Duty Officer Coordinator E: dutyofficers@sls.sydney
- James Lamb – Deputy Duty Officer Coordinator E: deputy_dutyofficer@sls.sydney

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