



ANNOUNCEMENT

TO:	Club Presidents, Club Secretaries, Club Captains, Club Surf Sports Directors/Coordinators, Club Junior & Youth Directors/Coordinators CC: SLSS BOM, LSRSC, SSC, Y&JDC, MC
FROM:	Director Lifesaving and Rescue Services, Manager Rescue Services
DATE:	Wednesday, 19 August 2026
PAGES:	2
NUMBER:	17: 2026/27
SUBJECT:	Special Event Applications and Requesting SLSS Rescue Services
OVERVIEW:	To outline the process for Sydney Branch clubs to apply for Special Events and request for Branch Rescue Services resources (RWC, DO, SR30, UAV)

Following on from last season, we remind clubs of the Surf Life Saving Sydney process for Clubs to submit their Special Event applications and request Branch Rescue Services assets for season 2026/27.

DEFINITIONS

A Special Event is any planned activity involving Surf Life Saving personnel, safety, or resources that sits outside normal patrol, routine award training, or standard SLSS Surf Sports Manual activity.

REQUEST PROCESS

1) Clubs to complete the request for Special Event or Rescue Services Request from via the following link

<https://rescueservices.sls.sydney/request/new>

2) Select which event type:

- Camps, Social activities away from the club
- Non-SLS Sporting Event
- SLS Core Activity requiring rescue services assets

3) You may need to complete and upload additional documentation. (See table below)

4) Tick the relevant boxes if you require Rescue Services assets (RWC, DO, SR30, UAV).

5) Once the application is submitted, SLSS will contact you if further information is required, we will endeavour to provide an outcome within 7-10 days.

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- 6) Following Branch approval, we will submit the special event application to SLSNSW to ensure insurance cover and final endorsement of the event.
- 7) Clubs should note that Rescue Services must not be counted towards water safety ratios, as the services may be tasked away from an event in an emergency.

Table A – Additional documentation requirements

Event Type	Description	Document required?	Documents
Camps, Social activities	Club activities off-site (e.g., camps, fun days) where a water-safety component is provided.	Yes	SLSNSW Special Event application
Non-SLS Sporting Event	Organising or providing water safety Non-surf sports public participation events (ocean swims, fun runs, kayak/SUP races, triathlons).	Yes	a) Safety operations Manual b) SLSNSW Special Event application
SLS Core Activity	Core Surf Lifesaving activity that require Rescue Services Assets (Surf Sports Carnivals, Nipper training, SAREX, Pink Patrol, etc)	No	

DOCUMENT LINKS

SLSNSW Special Event Application Form	https://www.surflifesaving.com.au/wp-content/uploads/sites/2/2021/11/Application-Form-for-SLS-Involvement-for-all-Special-Events.pdf
Safety Operations Manual	<u>SLSS Safety Operations Manual</u>

Any queries relating to the process can be directed via the Branch Office. admin@sls.sydney or lifesaving@sls.sydney

Regards

Simon Smith

DIRECTOR LIFESAVING & RESCUE SERVICES

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MANAGER RESCUE SERVICES

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